

BELMONT-CENTRAL CHAMBER OF COMMERCE

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SSA #2 Commissioners' Meeting
Via Zoom teleconference
April 28, 2020, 2pm

Commissioners Present: Darlene Ortiz, Mark Roschen (DPD-Ex Officio), Mike Valenti
Commissioners Absent: Kelly Rauch, Zbigniew Kruczalak, John Toumplis
Others Present: Larry Lynch (Chamber President), Reid Mackin (BCCC), David Potete (Chamber Board Member), Mike Caldarulo (BCCC), Joy Coombes (Eilts & Associates).

Quorum & Meeting Minutes

With three commissioners present, a quorum was determined to exist. Darlene motioned to accept the October minutes; Mike seconded the motion, and the motion was approved unanimously.

Finances

Joy presented the draft audit for review and approval. Mike questioned where the employee salaries are listed in the audit. Reid explained the garage staff salaries are listed under "Public Way Aesthetics" because that is how the DPD-provided template is designed. Mike motioned to approve the draft 2019 audit; Darlene seconded the motion, and the motion was approved unanimously.

A year-to-date balance sheet was presented. In addition, a year-to-date actual versus budget and year-to-date actual versus 2018 were presented. A draft 2021 budget was presented that freezes the current levy for the third consecutive year. Due to property tax uncertainties caused by the Covid pandemic, Mark recommended that an additional \$3000 in carry-over funds be included in the budget.

Other/New Business

The bylaws template was reviewed and several optional sections were discussed. These optional sectionals will be inserted so the commissioners can review and approve the bylaws at the next meeting.

2020 Meeting Schedule

Mike liked the Zoom meeting format and wishes to "meet" again in May. A Doodle.com will be emailed to determine the commissioners' availabilities.

Adjournment

The meeting was adjourned at 3:00 p.m.