

# **BELMONT-CENTRAL CHAMBER OF COMMERCE**

5534 W. BELMONT AVENUE • CHICAGO, IL 60641 • (773) 647-1644  
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SSA #2 Commissioners' Meeting  
5534 W. Belmont Avenue  
July 23, 2019, 2pm

*Commissioners Present:* Darlene Ortiz, John Toumplis, Mike Valenti, Mark Roschen (DPD-Ex Officio)

*Commissioners Absent:* Kelly Rauch, Zbigniew Kruczalak

*Others Present:* Paul Reise (DPD), Reid Mackin (BCCC), Michael Caldarulo (BCCC).

## **Quorum & Meeting Minutes**

With four commissioners present, a quorum was determined to exist. Darlene motioned to accept the April minutes; Mike seconded the motion, and the motion was approved unanimously.

## **Finances**

A chart showing the SSA tax levies including the 2018 levy was presented. The 2018 levy is the third lowest in the past twelve years. In addition, first half actual expenditures versus budget and first half actual versus 2018 were presented. It was explained that the duties of the garage manager and the administrative assistant have been consolidated into one position. Savings from the consolidation have been used to supplement the cleaning crews.

## **2020 Budget, Workplan Service Provider**

The proposed 2020 budget was presented. It was explained that payroll was determined based on an estimated minimum wage of \$14 per hour effective July 1, 2020. At this date, the actual minimum wage effective July 1, 2020 has not been announced. In addition, funds from the carry-over/reserve have been allocated for a garage resurfacing project in 2020. The requests-for-proposal (RFPs) for the garage resurfacing will be issued later this year.

Mike motioned to approve the 2020 SSA #2 budget; John seconded the motion, and the motion was approved unanimously.

John motioned to approve the 2020 SSA #2 workplan; Darlene seconded the motion, and the motion was approved unanimously.

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Darlene motioned to approve the Belmont-Central Chamber of Commerce as the 2020 Service Provider for SSA #2; Mike seconded the motion, and the motion was approved unanimously.

## **2020 Subcontracts**

Although the current contractors for the annual audit and snow-removal services have provided their quotes for the 2020 subcontracts, no action was taken on these quotes until comparable bids from other contractors have been received; therefore, RFPs will be issued for the 2019 audit and 2020 snow-removal services.

## **Other/New Business**

The proposed bylaws will be discussed at the next meeting.

## **Next Meeting**

The next scheduled meeting is Tuesday, October 1, 2019.

## **Adjournment**

The meeting was adjourned at approximately 2:45 p.m.